

UPS/SPEED POST

Ref. No. Hosp/PS/Q/ 22028 /2018  
Office of the Dean,  
Govt. Medical College & Hospital, Nagpur.  
Dated :- 06-12-18

To,  
M/s.....  
.....  
.....  
.....

Subject :- Supply of Instrument/Articles/Material/Equipment & Other Misc.  
Items to the Govt. Medical college & Hospital, Nagpur.

Dear Sir,

- 1) The undersigned invited sealed quotations for the items mentioned below/on/reverse or as per enclosed statement on the following terms & conditions.
- 2) The prices quoted should be free delivery to College & Hospital premises for local dealers and FOR (Wadi) Nagpur for outsiders.
- 3) The serial number of the items should not be changed while quoting rates. You may drop the item if not interested.
- 4) Rates should be quoted strictly for the item specified in the list and for standard quality of goods. In case of alternate offer, the detailed specifications, name of manufacturer or make etc must invariably be stated. Specifications other than specified in the schedule may be liable for rejection on even though lowest.
- 5) The quotation submitted will be valid for a period of ONE YEAR from the date of acceptance.
- 6) Delivery period should be stated specifically the like ready stock or two weeks or four weeks etc and should be firm and supply of stores if ordered should be made available within the stipulated period. Failures are liable for dislist from further enquiries.
- 7) The quotation received after due date will not be accepted. The quotation should be submitted in sealed cover. Unsealed quotations which is not properly sealed will not be accepted. The last or receiving date of enquiries is.....10-12-2018 upto 5.00 p.m.
- 8) Supply of stores should be made in one installment unless otherwise ordered place meal supply will not be accepted. Payment will be made within 4 to 8 weeks after the receipt of material in full quantity and bill in quadruplicate under only satisfactory report of working etc of the stores. Condition of advance payment through Bank, part payment etc. will not be accepted.
- 9) The price quoted is inclusive of all taxes, duties if payable like Customs/ Excise/CST/ST the break up of the taxes should also be shown seperately where necessary. The sales tax and registration number should be quoted in your letter. Exemption of taxes on 'AF'/ Octroi exemption form etc be seperately stated.
- 10) Quotations if asked with samples if not accompanys with sample will be liable for rejection even they are lowest. Samples should be sent with a labels attached quoting our ref. No of enquiry and item no etc.

(Contd. On .....2.....)

(2)

11) The Dean, Govt. Medical College & Hospital, Nagpur does not pledge himself to accept the lowest or any quotations and reserves to himself right of acceptance or rejection any of quotations which does not suit to his requirements.

12) VERY IMPORTANCE :- In case you are not interested in quoting your rates; in reply to this enquiry a line in reply is must; failing are liable for dislisting their names for further enquiries from our list and no further request in this matter will be entertained.

13) Literature, Instruction manual, working leaflet etc may also be sent with quotation.

Sr. No	Name of the Item	Qty. Reqd.	For Department
1	Hip-u drape	50	Ortho
2	Ktmberly Clark Surgical Gaun	500	Ortho

**Last date - 10-12-18**

Note- Prices must be quoted inclusive of all taxes/charges.



DEAN

Govt. Medical College & Hospital, Nagpur.